

**Delaware Sustainable Energy Utility  
Oversight Board Meeting Minutes  
Friday, March 17<sup>th</sup>, 2023 – 9:00am  
Delaware Agricultural Museum and Village  
866 N. Dupont Hwy, Dover, DE 19901**

Welcome

Senator Harris McDowell called the meeting to order at 9:08 am. Members present were Kristopher Knight, Senator Stephanie Hansen, Senator Trey Paradee, Ruth Price, and Ric Moore. Also present were Anthony DePrima, Andrew Slater, Suzanne Sebastian, James Purcell, Keith Modzelewski, Traci Evans, Athena Bi, Robin Coventry, and Fritz Rodriguez.

Members absent were, Sean Finnigan, Shawn Garvin, Richard Jones, and General Council, Frank Murphy.

1. Approval of Minutes – January 20<sup>th</sup>, 2023

**Ric Moore moved to approve the January 20<sup>th</sup>, 2023 Oversight Board Meeting Minutes, Kristopher Knight seconded the motion, and the motion was unanimously carried.**

2. SEU Business

- a. **C-PACE Guidelines Amendment** – Mr. DePrima explained that the amendments to the C-PACE Guidelines are made annually, and that this amendment pertains to four changes to the guidelines; removing old deadlines that are no longer necessary, changing retroactive financing, establishing a cost recovery guideline, and the ability to upsize loans.

Senator Paradee asked whether or not Frank Murphy has reviewed the language presented in the amendment guidelines presented by Mr. DePrima. Mr. DePrima stated that the language has not been reviewed.

**Ric Moore moved to approve the amendments to the C-PACE Guidelines. Trey Paradee called for the language within the amendments be reviewed by Frank Murphy, General Council, and seconded the motion, and the motion was unanimously carried.**

b. **Appointments-**

- a. **Energy Efficiency Advisory Council (EEAC)** – Mr. DePrima stated that the DESEU holds two seats on the Energy Efficiency Advisory Council, one is held by Senator McDowell, the other is held by Ric Moore. Mr. DePrima serves as the proxy for either of those seats. Mr. DePrima will need to be replaced by Mr. Slater as the proxy.

**Ric Moore moved to approve Drew Slater as Tony DePrima's replacement as the proxy for the Energy Efficiency Advisory Council chairs. Kristopher Knight seconded the motion, and the motion was unanimously carried.**

- b. **Renewable Energy Task Force** – Mr. DePrima stated that the DESEU holds one seat on the Renewable Energy Task Force, that seat is held by Senator McDowell, and Mr. Slater needs to replace Mr. DePrima as the Proxy.

**Ric Moore moved to approve Drew Slater as Tony DePrima's replacement as the proxy for the Renewable Energy Task Force chair. Kristopher Knight seconded the motion, and the motion was unanimously carried.**

- c. **Finance/Loan Committee** – Mr. DePrima stated that Drew Slater needs to be replaced as a member of the finance/loan committee, and listed as DESEU's Executive Director. The Board recommended that Senator Stephanie Hansen be appointed as the new member of the DESEU Finance/Loan Committee.

**Senator Trey Paradee moved to approve Senator Stephanie Hansen as the new member of the DESEU Finance/Loan Committee. Ric Moore seconded the motion, and the motion unanimously carried.**

- c. **Consideration of Statements** – The following statements were presented to the Board:

- i. Murphy & Landon
- ii. Young Conway Stargatt & Taylor, LLP
- iii. NW Financial Group LLC

**Senator Paradee made a motion to approve the statements from Murphy & Landon, Young Conway Stargatt & Taylor LLP, and NW Financial Group LLC, as presented to the Board. Ric Moore seconded the motion, and the motion unanimously carried.**

**3. Drew Slater – Moving Forward** – Mr. Slater stated that he has met with all DESEU members, and has drawn the conclusion that a staff retreat should be scheduled to discuss Programs and the Strategic Plan. Mr. Slater also discussed how fast the DESEU has grown as an organization, and discussed the possibilities of partnering with other organizations.

**4. Reports – The following reports were presented to the Board:**

- a. 2022 Annual Report
- b. Executive Director
- c. Energize Delaware Program Activity
- d. Empowerment Program Activity
- e. Communications and Marketing
- f. Budget
  - a. General Budget

**5. New/Old Business** – Ric Moore stated that his wife is working with a group that is interested in performing research on energy and may be requesting funds from SEU to do so. Mr. Moore questioned how to go about concerns with conflict of interest. Senator Trey Paradee suggested that the information be brought forth to Frank Murphy and that a letter of determination with the findings be composed, and later presented to the Board with the determination.

**6. Executive Session – Personnel Matters-**

The Board considered the compensation request of Tony DePrima, Executive Director. Thereafter, the Oversight Board meeting was reconvened in open session with Senator Paradee motioning to approve the compensation request. Ric Moore seconded the request. The request was unanimously approved by the Board with no objections or abstentions.

Public Comment

**Meeting Adjourned at 11:35am**

During the course of the public meeting; the Board may vote on whether to conduct an executive session to consider confidential and proprietary business before the Board, and such executive session will not be open to the public, pursuant to 29 Delaware Code § 1004. The executive session may address matters involving the discussion of the content of documents excluded from the definition of “public record,” or which involve the potential for litigation. Participation by teleconference will be available to Board members.