*The Final Date for submitting questions has been extended to Wednesday, June 7th. Additionally, DESEU will host a follow up virtual Q/A session #2 on Tuesday, June 6th @ 2 PM ET to address additional questions from bidders. Please register with DESEU in advance.*

Question 1.1

1. Page 3 of the RFP references four appendices, however, the RFP PDF only seems to contain one (Attachment A. Project list and general description). Can you point us to the other three?

Answer 1.1

The other three are the program guideline, a sample M&V report and an audit report of 2011 Bond Issue. My initial thought is to attach all these to the RFP. But after consulting several experts, we decided to provide only the table of all past projects.

Question 1.2

It would be helpful to have an example audit report and M&V report. If you are not distributing those, do you have a list of measures that have been installed through the program?

Answer 1.2

 Here are some examples of the ECMs installed in the ESPC projects

|  |  |
| --- | --- |
| Delaware National Guard | **ECMs**• Lighting retrofit within the following buildings to a system of direct wire LED T-8 lamps• Installation of vending miser controls on vending machines• Building automation and energy management systems• Building envelope improvements• Photovoltaic panels |
| Christiana School District | **ECMs**• Cooling and heating systems• Hot water and air distribution systems• Lighting system upgrades and new fixtures• New building automation energy management control systems• New water fixtures and technologies• Building envelope infiltration reduction• CO2 monitoring• Cooling and heating improvements |
| DE Department of Correction (DOC) | **ECMs:**Booster Pumps, Decentralize Steam System, DCV, EMS, Inc Machines, Lighting, Ozone Laundry, Programable Thermostats, Pre-Rinse Sprayers, Propane to Natural Gas Conversation, Water Conservation |
| DE Kids | **ECMs:**Lightings, Water Conservation, Replace Cooling Tower, Variable Speed Condenser, Water Pump, Replace Variable Frequency Drives on AHUsRenovate VAV System, Automate Cooling Tower Bypass Valves, Full Controls System Replacement, Controls Retro-CommissioningRenovate Handicap Entrance |

Question 2

Are the cost savings shown in the project list lifetime savings or annual savings?

Answer 2

Annual Savings.

Question 3

The RFP lists the anticipated start date, but do you also have a target timeframe to complete the evaluation?

Answer 3

On Page 8 and 11, under section D content proposal, we are asking bidder to provide a timeline for each task. The timeframe I have in mind is 3 – 6 months.

Question 4

Reference is made to “ESPC Protocols”. Are there specific documents that you feel should govern the M&V reports for this program?

Answer 4

 It refers to the ESPC Program Guidelines.

Question 5

Are all ESPC Projects listed out in Table A

Answer 5

Yes.

Question 6

Do you have a preliminary target for the number of nonparticipants you’d like to survey?

Answer 7

 I do have a preliminary target for what type of organizations should be surveyed as nonparticipants, not a clear number. The goal for this survey is to figure out why the eligible organizations are not utilizing the program and how to get them on board.