

Delaware Sustainable Energy Utility
Meeting of the Oversight Board
391 Lukens Drive, DNREC, New Castle, DE 19702
January 19, 2018 - 9:00 A.M.

Welcome

Senator McDowell, III called the meeting to order at 9:05 AM. Members present were Richard Jones, Trey Paradee (teleconference), Kristopher Knight, Robert Underwood (proxy for Secretary Garvin, Department of Natural Resources and Environmental Control), Pamela Bakerian, Joseph Schorah (teleconference), Andrew Slater (teleconference), Michael Chajes, Sean Finnigan (teleconference). Also present were Frank Murphy, General Counsel, Anthony DePrima, Suzanne Sebastian, Kate Bayard, and Lisa Gardner (teleconference).

Members Absent: None

1. Approval of Minutes

- a. **November 6, 2017 – Loan Committee**
- b. **November 16, 2017 – Oversight Board**
- c. **December 15, 2018 – Loan Committee**

Mr. Knight moved for approval of the above Loan Committee minutes, seconded by Mr. Paradee and unanimously carried.

Mr. Underwood moved for approval of the above Oversight Board minutes, seconded by Mr. Paradee and unanimously carried.

2. SEU Business

a. Consideration of Statements - Mr. Schorah motioned to approve the following statements, seconded by Mr. Underwood and unanimously carried.

- i. Drinker Biddle & Reath- September-November 2017 (\$8901.45)
- ii. Murphy & Landon – November 2017 (\$1,980)
- iii. NW Financial Group, LLC – October-November 2017 (\$6,642.50)
- iv. Young Conaway Stargatt & Taylor – November 2017 (\$1,648)

3. Clean Transportation Initiative – Presentation – Mr. DePrima indicated that as a result of November’s Oversight meeting, Mr. Underwood offered to present DNREC’s green transportation initiatives to the board.

Mr. Underwood stated that DNREC has been working collaboratively with multiple stakeholders in the deployment of Electric Vehicle (EV) charging stations. He introduced Kathleen Harris, Delaware Clean Cities Coordinator.

Ms. Harris presented a detailed presentation that included background information on RGGI and Greenhouse Gas Emissions, initiatives that DNREC has taken to reduce greenhouse gas emissions,

electric vehicles, Clean Vehicle Rebate Program, Electric Vehicle Charging Infrastructure Rebate Program, and Alternative Fuel Infrastructure Grant.

Members of the Board thanked Mr. Underwood and Ms. Harris for presenting a comprehensive outline.

4. Reports – The following reports were presented to the Board:

- a. Executive Director
- b. Program Manager
- c. Communications & Marketing Manager
- d. Budget Report – Ending December 31, 2017

5. New Business/Old Business - None

Meeting adjourned at 10:50AM.